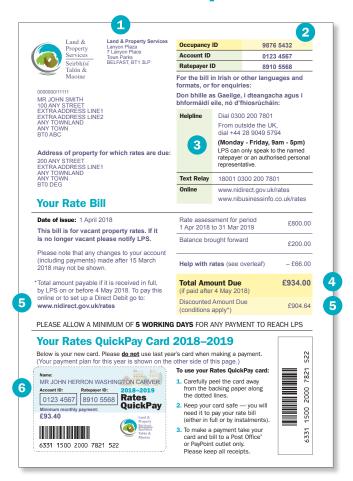
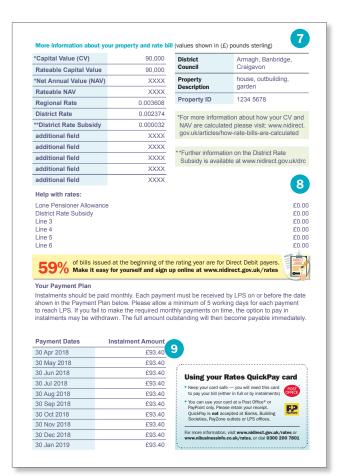
## Your rate bill explained: Instalment customers



- Shows the LPS rating office for the district council area.
- 2 These are your rate account details. Quote these when contacting us or paying your bill.



- 3 For all rating and valuation queries you can ring the new Helpline number on 0300 200 7801.
- 4 Shows the amount you must pay. It also provides a breakdown including any outstanding balances and any exemptions; reliefs or allowances.
- 5 Early payment discount amount. This is only applicable if LPS receives this amount in full as a single payment on or before the discount day. Please note this represents the discount on the rate assessment for the period stated on the bill, not the total amount.



6 You should use your new Quick Pay card and discard last year's card. Your QuickPay card can be used to pay rates at a Post Office or PayPoint outlet only.



- 7 A breakdown of rating information for the property including valuation amount and regional and district rates for the council area.
- 8 A breakdown of all exemptions, reliefs and allowances (if any) that you currently receive. The total amount is provided in section 4.
- 9 This payment plan includes potential dates for monthly instalments. These dates are the latest dates payments should be received by LPS.